

COOKIES POLICY

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Welcome to co-desk.app and co-desk.eu (together, the “Website”), which are operated by DPK Co-Desk, with ID: 208526965, having its seat and registered address at: Sofia, p. c. 1407, Triaditsa District, Cherni Vrah St. No. 190B (hereinafter referred to as Provider) and may be accessed worldwide.

PLEASE READ THIS COOKIES POLICY CAREFULLY BEFORE USING THIS WEBSITE AND IF YOU HAVE ANY QUESTIONS ABOUT THIS COOKIES POLICY, PLEASE CONTACT US AT: Support@co-desk.app. IF YOU DO NOT AGREE TO ANY OF THE CONDITIONS CONTAINED IN THIS COOKIES POLICY, YOU SHOULD NOT USE THIS WEBSITE.

1. What are cookies and how are cookies used?

Cookies are small text files that are sent from the Website to the computer or visitor’s device and stored in the browser’s file directory that the visitor uses. They collect information about how the site is used in order to improve the Website performance. This information most often includes: IP address of the device from which the visitor has access to the platform (usually used to determine a country or city); type of device from which the visitor accesses the platform (e.g., computer, mobile phone, tablet, etc.); type of operating system; type of browser; concrete actions to be taken, including pages visited, frequency and duration of visits to the website; date and duration of visits. More information about Cookies can be found at: <http://www.allaboutcookies.org/>.

The Provider of this Website uses different types of cookies for the following purposes:

- Analyzing how the Website has been used;
- Establishing the number of visitors of the website;
- Establishing the duration of website visits;
- Providing Visitors a better experience.

2. What are the types of Cookies?

There are two types of Cookies depending on how long they are stored on the device: session cookies and persistent cookies. Session Cookies are temporary Cookies that remain on the device until the browser is closed. Persistent Cookies remain on the device for a longer period of time or until they are deleted.

Cookies can also be the following four types, depending on their function:

Cookies	Purpose
Necessary	These Cookies are necessary for the proper functioning of the Website by allowing the visitor to navigate the website and use its features, such as remembering previous back-to-back actions in the same session. Therefore, visitors cannot deactivate these cookies without affecting the functioning of the website.
Analytics	These Cookies provide information on how the Website is used. This information includes: IP address of the device from which the visitor has access to the platform (usually used to determine a country or city); type of device from which the visitor accesses the platform (e.g., computer, mobile phone, tablet, etc.); type of operating system; type of browser; concrete actions to be taken, including pages visited, frequency and duration of visits to the website; date and duration of visits. From the types of Analytics Cookies we use Google Analytics. In this way we have the opportunity to improve the functionality of the Website in order to provide visitors a better experience.
Performance	These cookies are used in order to enhance the functionality and the performance of the Website.
Advertising	These cookies are used to track visitors to the website and gain an insight into their interests based on the websites they visit, to be able to offer ads that are relevant to the visitor.

3. How long is the information kept?

The period for which the information is saved depends on the type of the Cookies. Session Cookies are deleted with closing of the browser, while the persistent ones are valid between two months and several years.

4. What types of cookies are used on this Website?

A list of cookies that the Provider uses on this Website is provided in the table below.

Name of the cookie	Purpose
_ga	Used by Google Analytics to distinguish unique users by assigning a randomly generated number as a client identifier. Helps analyze website usage and improve performance.

_ga_8GJEYED521	Used by Google Analytics 4 to maintain session state and collect aggregated usage data related to user interactions on the website.
cf_clearance	Used by Cloudflare to verify that a visitor has passed a security challenge (e.g. bot protection). Required to provide secure access to the website.

5. How to control and delete Cookies?

The Website allows visitors to decide whether to accept or reject Cookies.

Browser Controls: The option to control Cookies, including the option to delete Cookies, are available in the browser used by the visitor. Different browsers use different ways to disable Cookies, typically in the "options" or "tools" menus. To disable performance Cookies and disable Google Analytics, it is necessary to download an add-on to disable Google Analytics. Visitors can also find out how they can disable Google Analytics Cookies at: <https://tools.google.com/dlpage/gaoptout>. More detailed information about how to control Cookies for different types of browsers is available at the following addresses: <https://www.aboutcookies.org/how-to-control-cookies/> or www.youonlinechoices.com.

Visitors also have the opportunity to delete all the Cookies that are saved on the device. More detailed information on how to delete Cookies for different types of browsers is available at: <https://www.aboutcookies.org/how-to-delete-cookies/#gchromex>.

Additionally, for the convenience of visitors, we provide direct links that inform how cookies can be deleted from the most popular browsers, with some browsers being provided in Bulgarian language, and for others in English:

For visitors using the browser Mozilla Firefox: <https://support.mozilla.org/bg/kb/delete-cookies-remove-info-websites-stored>

For visitors using the browser Internet Explorer: <https://support.microsoft.com/bg-bg/help/278835/how-to-delete-cookie-files-in-internet-explorer>

For visitors using the browser Google Chrome: <https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DDesktop&hl=bg>

For visitors using the browser Safari:

- for a computer: https://support.apple.com/kb/ph21411?locale=bg_BG

- for a tablet or a mobile phone: <https://support.apple.com/bg-bg/HT201265>

Visitors should keep in mind that controlling and deleting Cookies may affect some of the functions of the Web site.

6. Buttons, tools and content from other companies

The Website contains buttons, which connect to other third party websites such as „Facebook“ button, „X“ button and "YouTube" button. Information on the use of these elements can be also collected. Also, when using these buttons, the information from the browser of the visitor to the Website can automatically be sent to the other party. These third party websites have their own Cookies Policies and Privacy Policies and are likely to use cookies and visitors are recommended to familiarize themselves with the relevant privacy policy and cookies policy of the third party in order to obtain more information. Visitors use such third party websites at their own risk and the Provider of this Website is not liable for the privacy practices of the third party websites.

7. Changes to the Cookies Policy

This Cookies Policy may be updated at any time in the future. When this happens, the revised Policy will be posted on this Website with a new “Last Updated” at the top of this Cookies Policy and will be in force from the date of publication.

8. Contacts

If you have additional questions about this Cookies Policy, please do not hesitate to contact us at support@co-desk.app.